

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION **10 OCT -1 P3:45**
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

From: Department of the Attorney General
Department/Division/Branch or Office

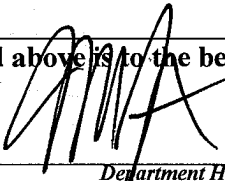
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): The Department of the Attorney General (Department) is requesting an exemption from chapter 103F, Hawaii Revised Statutes (HRS) to award available federal grant funds for victim services for victims of sexual assault on Molokai and Lanai.	
2. Provider Name and Address:	Child and Family Service 333 Dairy Road, Suite 201 Kahului, HI 96732
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$9,921
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: Upon Approval End: 11/30/10
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: The Department is requesting an exemption from chapter 103F, HRS. The Department has available federal funds from the U.S. Department of Justice, Office on Violence Against Women (OVW), FY 2006 STOP Violence Against Women (VAWA) Formula Grant. These federal funds are available only until November 30, 2010, which is the federal end date for the master grant. It is not practicable or advantageous for the Department to announce a Request For Proposal (RFP) for funds that are only available for only two months. The source of the federal funds also has certain conditions that define how the funds are to be allocated. A non-profit victim service provider of sexual assault is eligible for these funds.	
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: The Department has inquired with the Hawaii Coalition Against Sexual Assault and Child and Family Services (CFS) about available sexual assault services on Molokai and Lanai. CFS is the only victim service provider on Lanai and Molokai to provide victim services to victims of sexual assault. As explained in section 6 of this request, the end date of the master grant is insufficient lead time to issue and award an RFP.	

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: The Crime Prevention and Justice Assistance Division (CPJAD) within the Department oversees the federal Violence Against Women STOP Formula Grant. CPJAD has established written grant administrative guidelines. The CPJAD Grants and Planning Chief is responsible for the daily operations of the Grants and Planning Branch and is responsible to assure that all federal and state regulations and procedures are followed. The CPJAD Administrator oversees the Grants and Planning Branch and reviews all requirements before obtaining approval from the Attorney General.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Julie Ebato, CPJAD A/Branch Chief Lari Koga, CPJAD Administrator Mark J. Bennett, Attorney General	
10. Direct questions to (name & position): Phone number: e-mail address:	Kathleen M. Mitchell, Criminal Justice Planning Specialist 586-1389 Kathleen.M.Mitchell@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	 _____ <i>Date</i>
Mark J. Bennett _____ <i>Typed Name</i>	

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

Chief Procurement Officer's Comments:

☐ APPROVED ☐ DISAPPROVED ☐ NO ACTION

 _____ <i>Chief Procurement Officer Signature</i>	 _____ <i>Date</i>
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Please ensure adherence to applicable administrative requirements.